



County of Sacramento

**REQUEST FOR CERTIFICATE OF COMPLIANCE
- MERGER -**

Date _____

REQUEST FEE \$1,050.00

I hereby request a certificate of compliance be issued for

Assessor's Parcel Number(s): _____, to merge them into a single parcel.
APN number

I have provided herewith the current vesting deeds and current title report (within 60 days) showing ownership. The approval of this merger will remove lines or portions of lines which have been legally created.

(If owned by corporation or partnership, provide proof of authority to submit application on behalf of ownership)

The purpose of this MERGER is:

Signature (property owner)

Print name (property owner)

Address

City, State Zip Code

Phone Number

E-mail Address

Building Permit No. or Planning Application No. (if applicable)

CERTIFICATE OF COMPLIANCE – MERGER

Submittal Requirements:

1. Current vesting deeds along with a current Title Report (within 60 days) showing the owners of record of all real property to be effected by the proposed merger and listing all owners of any interest in the real property proposed for merger. Parcels to be merged must be held in identical title.
2. Where affected properties are encumbered by a Deed of Trust (bank loan, etc.) provide a written verification that the beneficiaries will accept the merger of the parcels per this request.
3. A Chain of Title back to the original creating deed(s).
4. Complete merger request form signed by all owners and accompanied by any documents that may be required by the County to demonstrate legality and common ownership of said parcels. This may include articles of incorporation.
5. Application fee of \$1,050, check made payable to the county of Sacramento. Or, pay online at: <https://engineering.saccounty.gov/Pages/Surveys.aspx>

NOTES:

- Recording of the certificate of compliance - merger shall constitute legal merger of the separate parcels into a single parcel for the purposes of the California Subdivision Map Act (SMA) and local ordinance. Once the certificate of compliance is recorded, the only way to divide the property is through the tentative and final map process.
- The merger will not affect any fees, grants, easements, agreements, conditions, dedications, offers to dedicate or security provided in connection with any approvals of divisions of real property or lot line adjustments.
- The County Surveyor may issue a conditional certificate of compliance.
- Where the county surveyor or applicant deem it necessary to monument and define the boundaries of the merged parcel, a record of survey, otherwise in compliance with all requirements may be filed at the same time as the merger.
- **All** of the current tax year property taxes must be paid (this includes both the December and the April installments for each included Assessor's parcel) and all Special Assessments if any must be paid off or reapportioned prior to recordation of the certificate of compliance.

Submit request to:

Attn: County Surveyor
County of Sacramento
County Engineering, Survey Section
827 7th Street, Room 101
Sacramento, CA 95814