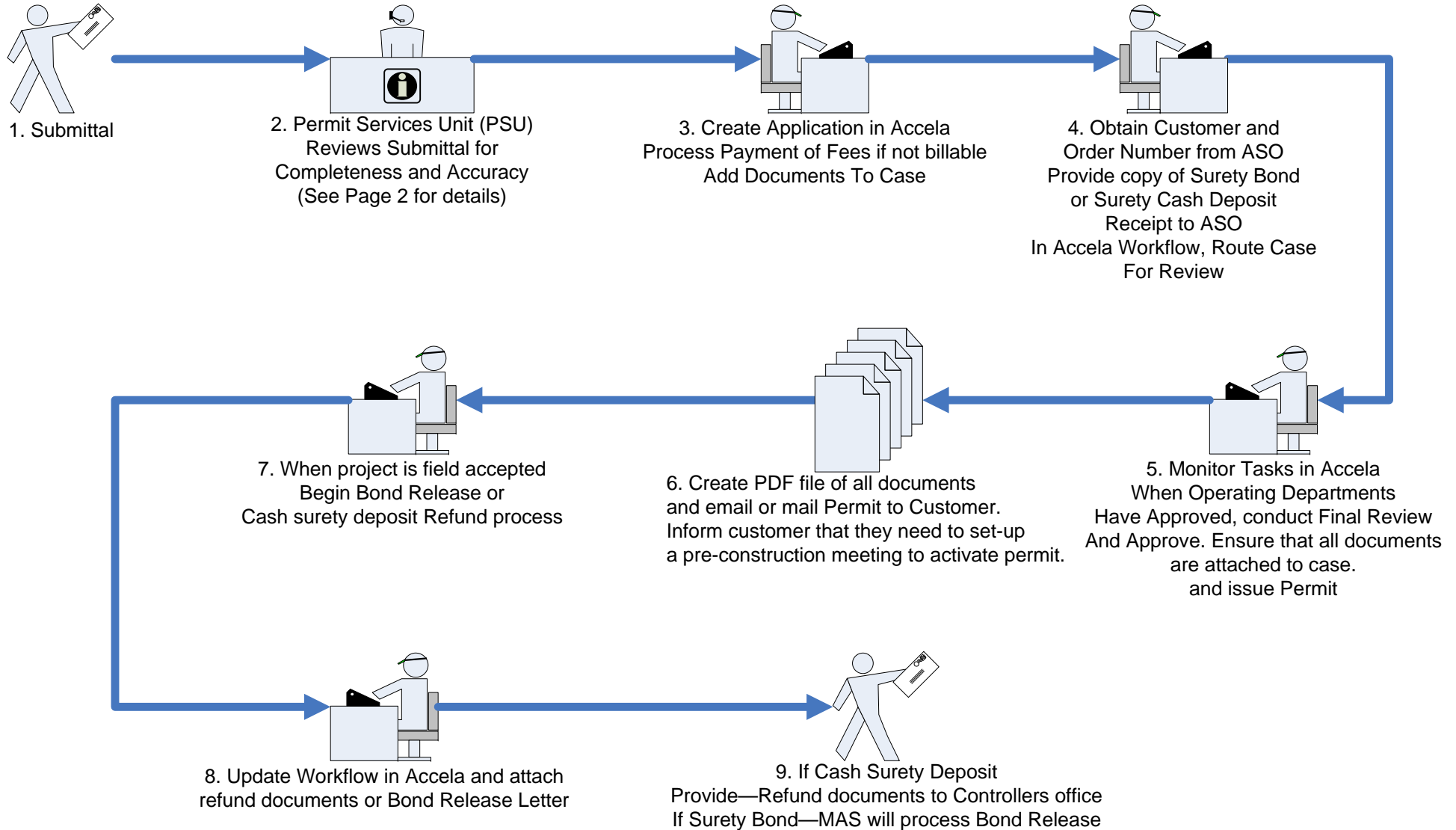


ENCROACHMENT PERMIT WORKFLOW PROCESS

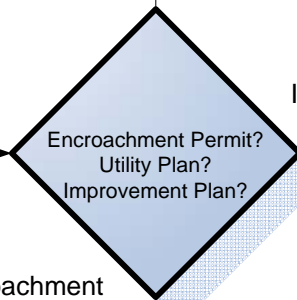


ENCROACHMENT PERMIT INTAKE WORKFLOW PROCESS (For Work Within County Right-Of-Way Only)

Key Contacts:
 Permit Services Unit 874-9116
 Department of Transportation 875-4163
 Department of Water Resources (Drainage) 874-4636
 Department of Water Resources (Water Supply) 875-6869
 Sacramento Area Sanitation District (Sewer) primary 876-6386
 Sacramento Area Sanitation District (Sewer) secondary 876-6386
 Construction Management Inspection Division 875-2782



Encroachment Permit



Utility Plan

Refer to Site Improvement Unit

Improvement Plan

Refer to Site Improvement Unit

Residential Driveway / Culvert Encroachment Permit

1. Encroachment Permit Application
2. Driveway Detail Plan (8.5 x 11)
3. Driveway Culvert Instructions
4. \$104.50 Fee

Dumpster Permit

1. Dumpster Permit Application
2. Site Plan (8.5 x 11)
3. \$104.50 Fee
4. \$1,000,000 Liability Insurance
Do not need Customer # or Order #

Sidewalk Repair Encroachment Permit

1. Encroachment Permit Application
 2. Repair Detail Plan (8.5 x 11)
 3. Copy of Letter from DOT
 4. \$365.75 Fee & \$2,500 Bond / Deposit
- No fee and no deposit required for voluntary residential sidewalk repairs and Government, Park District, and School Districts**

Commercial Driveway Encroachment Permit

1. Encroachment Permit Application
2. Driveway Detail Plan (11 x 17)
3. \$365.75 Fee & \$2,500 Bond / Deposit

Miscellaneous Encroachment Permit

1. Encroachment Permit Application
2. Encroachment Detail Plan
3. \$365.75 Fee & \$2,500 Bond / Deposit
(Utility Companies and Customers that have already posted \$25,000 Bond do not require Bond submittal)
4. Traffic Control Plan

Utility Encroachment Permit

1. Encroachment Permit Application
2. Utility Plan (11 x 17)
3. \$365.75 Fee & \$2,500 Bond / Deposit
(Utility Companies and Customers that have already posted \$25,000 Bond do not require Bond submittal)
4. Traffic Control Plan

Annual Encroachment Permit

1. Encroachment Permit Application
2. \$365.75 Fee & \$25,000 Bond / Deposit
(Utility Companies and Customers that have already posted \$25,000 Bond do not require Bond submittal)

ENCROACHMENT PERMITS FOR STATE HIGHWAYS ARE PROCESSED BY THE STATE AND NOT THE COUNTY
 HWY 160
 HWY 104
 HWY 16 – JACKSON RD
 HWY 220
 HWY 12
 RANDALL ISLAND RD