



County of Sacramento

**REQUEST FOR CERTIFICATE OF COMPLIANCE
- LAWFUL PARCEL -**

Date: _____

I, being the owner of the property subject to this application, or a person under contract to purchase said property, hereby request a certificate of compliance be issued for Assessor's Parcel Number(s):

_____, as a lawful parcel.
APN Number(s)

I have provided herewith qualifying documents for this parcel that establish it as being lawfully created. I understand that said documents must comply with the requirements set forth in Sacramento County Code sections 22.15.050 or 22.130.010, as applicable, for this application to merit consideration and approval by the County Surveyor.

Signature (property owner/purchaser)

Print Name (property owner/purchaser)

Address (property owner/purchaser)

City, State Zip Code

Phone Number

E-mail Address

Building Permit No. or Planning Application No. (if applicable)

CERTIFICATE OF COMPLIANCE – LAWFUL PARCEL

Submittal Requirements:

1. Qualifying documents: A **Deed recorded on or before December 1965**, or recorded **Lot Line Adjustment Resolution**, or copy of a **Land Division Permit**, or other document that clearly establishes compliance with Sacramento County Code (“SCC”) sections 22.15.050 or 22.130.010, as applicable. Other supporting documents may be included (recorded maps, contracts of sale, etc.) which may have a bearing on the parcel’s status under the Subdivision Map Act (Government Code section 66410 et seq.) and County of Sacramento ordinances enacted pursuant thereto (collectively, the “Act”). The County may request additional documents to process your application, including but not limited to a chain of title back to the creating document.
2. Complete Lawful Parcel request form:
https://engineering.saccounty.gov/Documents/Certificate_of_Compliance-Lawful-Parcel.pdf
3. A review fee is required: \$350 for an expedited certificate (SCC section 22.130.010) or \$1,400* for a standard certificate per parcel. (**Cost will depend on the complexity of the determination and can exceed \$1,400 in unique cases.*) If applying for an expedited certificate, submit the review fee along with your application. You will be notified by staff if your application requires payment of the higher fee.
 - a. If paying by check, please have check made out to: “County of Sacramento”, or pay online at our website: <https://engineering.saccounty.gov/Pages/Surveys.aspx>

Please note the following:

- Qualifying document(s) must support a determination that the parcel is lawful as defined in SCC sections 22.15.050 and 22.130.010.
- The County may issue, at its discretion, either a conditional or unconditional certificate as set forth in SCC section 22.130.015.
- The certificate of compliance establishes only compliance (or non-compliance) with the Act. Following the County’s issuance of said certificate, the subject parcel may be sold, leased, or financed without further compliance with the Act.
- Additional entitlements and approvals from the County may be required to develop the parcel. Recordation of the certificate does NOT imply that the subject parcel complies with any or all applicable development requirements, including those set forth in the Sacramento County Zoning Code respecting lot areas, street frontages, or lot widths.

Submit request to:

Attn: County Surveyor
County of Sacramento
County Engineering, Survey Section
827 7th Street, Room 101
Sacramento, CA 95814