



**County of Sacramento**

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**REQUEST FOR CERTIFICATE OF COMPLIANCE  
- CONSOLIDATION -**

Date \_\_\_\_\_

REQUEST FEE \$960.00

I hereby request a certificate of compliance be issued for Assessor's Parcel Number (s): \_\_\_\_\_, to consolidate them into a single parcel. I have provided herewith the current vesting deeds and current title report (within 60 days) showing ownership. The approval of this consolidation will remove lines or portions of lines which have been legally created.

**(If owned by corporation or partnership, provide proof of authority to submit application on behalf of ownership)**

The purpose of this consolidation is:

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Signature

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Print name

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Address

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City, State & Zip Code

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Phone Number

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E-mail Address

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## **CERTIFICATE OF COMPLIANCE – CONSOLIDATION**

### Submittal Requirements:

1. Current vesting deeds along with a current Title Report (within 60 days) showing the owners of record of all real property to be effected by the proposed consolidation and listing all owners of any interest in the real property proposed for consolidation. Parcels to be consolidated must be held in identical title.
2. Where affected properties are encumbered by a Deed of Trust (bank loan, etc.) provide a written verification that the beneficiaries will accept the merger of the parcels per this request.
3. A Chain of Title back to the original creating deed(s).
4. Complete merger request form signed by all owners and accompanied by any documents that may be required by the County to demonstrate legality and common ownership of said parcels. This may include articles of incorporation.
5. Application fee of \$960.00, check made payable to the county of Sacramento.

### NOTES:

- Recording of the certificate of compliance - consolidation shall constitute legal merger of the separate parcels into a single parcel for the purposes of the California Subdivision Map Act (SMA) and local ordinance. Once the certificate of compliance is recorded, the only way to divide the property is through the tentative and final map process.
- The merger will not affect any fees, grants, easements, agreements, conditions, dedications, offers to dedicate or security provided in connection with any approvals of divisions of real property or lot line adjustments.
- The County Surveyor may issue a conditional certificate of compliance.
- Where the county surveyor or applicant deem it necessary to monument and define the boundaries of the merged parcel, a record of survey, otherwise in compliance with all requirements may be filed at the same time as the merger.
- A separate recording fee will be required along with proof that **All** of the current tax year property taxes are paid (this includes both the December and the April installments for each included Assessor's parcel) and all Special Assessments if any must be paid off or reapportioned prior to recordation of the certificate of compliance.

### **Submit request to:**

Attn: County Surveyor  
County of Sacramento  
Office of Development & Code Services  
827 7<sup>th</sup> Street, Room 101  
Sacramento, CA 95814